

The following guideline charts the lifespan of an international exchange (either a match or a series of matches). It is intended primarily to accompany bilateral and multilateral exchanges conceptualised and organised by two or more member nations. While some of the sequence below will be relevant to matches within formal competitions, those competitions often have their own regulations governing elements such as judiciary, media etc.

1. CONCEPT  2. APPLICATION  3. SANCTION

MEMBER RESPONSIBILITY	NFs agree exchange, including all details & terms	<ul style="list-style-type: none"> a) Exchange participants select which one is the applicant. b) Applicant completes MSP on the IRL portal, via MS1 (plus MS2 if a professional players are involved) 	
APRL/ERL/IRL (IF) RESPONSIBILITY	Can be consulted by the NFs	Supports the applicant (which should refer to Annex B of the operational rules as a guide)	The relevant confederation liaises with the applicant until it is satisfied with the information provided, then issues a sanction

4. PUBLIC CONFIRMATION  5. JUDICIARY  6. MATCH OFFICIALS

MEMBER RESPONSIBILITY	Participants agree when an exchange is publicly announced		Depending on the match category, participants will be notified of their responsibilities + liaise with MOs on logistics
APRL/ERL/IRL (IF) RESPONSIBILITY	Fixture published when NFs announce. Can support media	IRL Head of Judiciary is informed & selects panellists	The relevant appointing body is informed (see IRL MO Categories Framework)

7. TWO-WEEKS BEFORE MATCH  8. ONE-WEEK BEFORE MATCH  9. 48-HOURS BEFORE KICK OFF

MEMBER RESPONSIBILITY	Participants are responsible for adhering to the terms agreed in MSP and eligibility rules (see Rule 4 & Annexes F-H)	<ul style="list-style-type: none"> a) As above b) participants send pre-match medical forms (Annex N) to clubs to complete c) familiarisation with form MS3 on the portal (to enter squad) 	<ul style="list-style-type: none"> a) 19-player squads must be entered on MSP (can be done earlier) b) Response to eligibility queries
APRL/ERL/IRL (IF) RESPONSIBILITY	Home team confederation liaises with participants to ensure all logistics and eligibility matters have been or are being addressed.	Home team confederation highlights participants' obligations under eligibility rules	IFs cross-check players against eligibility database

10. MEDIA
PREVIEW



11. PRE-MATCH
MEDICAL FORMS



12. 1-HOUR BEFORE
KICK OFF

MEMBER
RESPONSIBILITY

Preview, including 19-player squads, is issued

Participants collect forms from relevant clubs and archive (Annex N)

No later than 1-hour before KO the 17-player squads are confirmed (entered on MSP or communicated via telephone)

APRL/ERL/IRL (IF)
RESPONSIBILITY

Can support or coordinate the preview upon request

Can support squad confirmation by entering details in MSP

13. MATCH
DETAILS



14. MATCH
REPORT



15. POST-MATCH
MEDICAL FORMS

MEMBER
RESPONSIBILITY

Cooperates with MOs to confirm correct details

Issues match report

If necessary, completes forms (Annex O) and sends to relevant club

APRL/ERL/IRL (IF)
RESPONSIBILITY

Logs details

Can support or coordinate the preview upon request

The relevant appointing body is informed (see IRL MO Categories Framework)

16. JUDICIARY



17. MATCH LEVY

MEMBER
RESPONSIBILITY

Issues citations to the Judiciary (if applicable)

Completes the Levy Return Form (Annex R)

APRL/ERL/IRL (IF)
RESPONSIBILITY

Judiciary empanelled (if applicable)

Follows procedure (Annex Q)